

PERSON SPECIFICATION
Lecturer (Teaching) / Senior Lecturer (Teaching) in Medical Education and Assessment

Criteria	Essential/ Desirable	Application Form / Supporting Statement / Interview
1. A good first degree (Level 6) in a discipline relevant to medical education.	Essential	Application Form
2. In-depth knowledge, experience, and expertise in developing a range of assessment methods such as single best answer multiple choice questions, very short answer questions, written assessments, work-based assessment and objective structured clinical examinations in an appropriate medical / healthcare or scientific discipline.	Essential	Supporting Statement / Interview
3. Ability to work collaboratively across multidisciplinary teams and external partners (e.g., NHS Trusts, GP practices), and work with partners to develop clinical assessment materials (including running training events and facilitating question writing workshops).	Essential	Supporting Statement / Interview
4. Excellent oral and written communication skills, including the ability to communicate complex and conceptual ideas to a range of different audiences.	Essential	Supporting Statement / Interview
5. Evidence of continuing professional development, and commitment to engage in scholarly activity.	Essential	Application Form / Supporting Statement
6. Good IT skills, working knowledge of MS Word packages, and the ability to work with a range of assessment platforms including the Medical Schools Council, risr, pebblepad and blackboard.	Essential	Application Form / Interview
7. A commitment to medical education and developing future doctors and PAs.	Essential	Supporting Statement / Interview
8. A MSC or PhD in a relevant discipline.	Desirable	Application Form
9. Post Graduate Qualification in Medical Education or equivalent such as PG Cert in Learning and Teaching in HE and / or Fellowship of the Higher Education Academy (HEA)* or working towards.	Desirable	Application Form
10. Ability to update examiner training content, commission updates to existing materials, and reflectively monitor the impact of training on post exam psychometrics.	Desirable	Supporting Statement / Interview



- Application Form – assessed against the application form and where appropriate, curriculum vitae. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence e.g. award of a qualification. Will be “scored” as part of the shortlisting process.
- Supporting Statements - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- Interview – assessed during the interview process by either competency-based interview questions, tests, work-related exercise, presentation, or teaching session etc.

*Newly appointed staff who do not already hold HEA professional recognition or a HE teaching qualification will be required to achieve this within three years of their appointment to the post, either through completion of the PG Cert Learning and Teaching in HE, or for those with significant experience of teaching in HE, via the University’s accredited CPD scheme conferring Fellowship at the appropriate level.